



## Accommodation Registration Form

### STUDENT

First Name (Legal)

Last Name (Legal)

First Name (Preferred)

Student Number

E-mail

Accessibility Advisor

### COURSE

Course Code

e.g. MAT123H1F

Meeting Section

e.g. LEC0101

Course Contact Name

Course Contact E-mail

### ASSESSMENT

Assessment Date

Date Format: dd-mmm-yyyy. If online, what is the **first** date that the assessment will become available?

Assessment Location

Review the options below, then enter 1 or 2.

Assessment Time

If online, what is the **earliest** time that the assessment will become available?

#### 1. On Campus (In-Person)

The class will be writing the assessment in-person, on campus (on paper or online). I will be writing the assessment in-person, on campus also. However, I will be writing the assessment at an accommodated testing location coordinated by Accommodated Testing Services (ATS) instead of with my classmates.

Writing Time Limit

If online, what is the **writing time limit** (e.g. 30 mins)? Do not enter the availability period length (e.g. 48 hrs).

#### 2. Off Campus (Remote)

The class will be writing the assessment remotely, off campus (online). I will be writing the assessment remotely, off campus also. Accommodated Testing Services (ATS) will coordinate programming my time accommodations (e.g. extended duration) into the online assessment platform, if applicable.

Assessment Type

Standard Assessment - Course Enrolment: This Term

Make-up Assessment - Course Enrolment: This Term

Deferred Assessment - Course Enrolment: Past Term



## Submission Instructions

### SUBMIT FORM BY E-MAIL TO ACCOMMODATED TESTING SERVICES

#### I missed the accommodation registration deadline because...

- The assessment date and/or time were not announced until after the accommodation registration deadline.
- I am registering for accommodations for a make-up assessment.
- I am registering for accommodations for a deferred assessment. (Attach a copy of your Petition Decision.)

#### I did not miss the accommodation registration deadline, but....

- I tried but was unable to register for accommodations for this assessment via the accommodation registration system.

### SUBMIT FORM BY E-MAIL TO YOUR ACCESSIBILITY ADVISOR

#### I missed the accommodation registration deadline because...

- A disability-related reason and/or illness prevented me from meeting the accommodation registration deadline.
- I am new to Accessibility Services (within the past two weeks).
- Other

## Late Requests for Accommodations

Accommodations are not guaranteed to late registrants. [Review the accommodation registration deadlines.](#) ►►