

2025 Fiscal Year AV Equipment & Service Memo

As of May 1st, 2024, the new fiscal year Audio/Visual (AV) service and equipment guidelines and catalogue prices will be in effect. We kindly request that you also review this document to understand the responsibilities regarding payment for the use of our equipment and services.

Tech2U is funded to provide AV support for academic, course-related activities occurring in University spaces (~290 classrooms) from 8:00AM to 9:00PM between Monday to Friday. For all other activities requiring AV support, costs apply under our cost-recovery framework due to scheduling casual staff members in advance. Please note that using our in-room AV equipment also incurs charges under this framework.

For access to AV support in Federated college spaces or Divisional classrooms, please contact your local IT department as Tech2U cannot offer support.

Is the event scheduled outside of Tech2U's operating hours (Monday- Friday, 8:00AM-9:00PM)?

Are you hosting an internal departmental event (i.e., conference, panel discussion, etc.)?

Are you an SCS course looking for access to AV support beyond the use of in-room AV equipment?

Are you a Recognized Student Group looking to use in-room AV equipment or more for your event?

Are you an external organizer looking for AV support for your event in a University classroom?

Are you hosting an event that has ticketed admission?



Requires payment for AV support provided.

Please contact lsm.tech2u@utoronto.ca to receive an AV cost estimate.